

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, disability unrelated to job duties, veteran status, or other legally protected status. The Village of Lake Delton is an Equal Opportunity Employer.

VILLAGE OF LAKE DELTON

Employment Application

APPLICANT INFORMATION			
Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Date Available	Social Security No.	Desired Salary	
Position Applied for			
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?
May we contact your current employer?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
If full time, are you eligible for overtime?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain

EDUCATION			
IF YOU ARE SUBMITTING A RESUME WHICH COMPLETELY AND ACCURATELY INCLUDES THE FOLLOWING INFORMATION, YOU MAY SKIP THIS SECTION			
High School		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
College		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
Other		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree

LICENSE, CERTIFICATIONS OR PROFESSIONAL CREDENTIALS	
Type	Year Received
Type	Year Received
Type	Year Received
Type	Year Received

PREVIOUS EMPLOYMENT

IF YOU ARE SUBMITTING A RESUME WHICH COMPLETELY AND ACCURATELY INCLUDES THE FOLLOWING INFORMATION, YOU MAY SKIP THIS SECTION

Company/ Municipality			Phone ()		
Address			Supervisor		
Job Title		Starting Salary \$		Ending Salary \$	
Duties/ Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> If Municipality please give population _____					
Company/ Municipality			Phone ()		
Address			Supervisor		
Job Title		Starting Salary \$		Ending Salary \$	
Duties/ Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> If Municipality please give population _____					
Company/ Municipality			Phone ()		
Address			Supervisor		
Job Title		Starting Salary \$		Ending Salary \$	
Duties/ Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> If Municipality please give population _____					

MILITARY SERVICE

COMPLETE THIS SECTION IF YOU SERVED IN THE U.S. ARMED FORCES

Branch		From		To	
Rank at Discharge			Type of Discharge		
If other than honorable, explain					

REFERENCES

LIST ONLY REFERENCE THAT CAN ATTEST TO THE WORK YOU PERFORMED

Please list three professional references.

Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	

PLEASE READ CAREFULLY BEFORE SIGNING

DISCLAIMER AND SIGNATURE

I certify that the information in this application is correct to the best of my knowledge and I understand that misrepresentations or omissions of any kind may result in denial of employment or be cause for subsequent dismissal if I am hired. I authorize the Village of Lake Delton to contact references concerning my previous employment and I authorize references to give the Village of Lake Delton all information concerning previous employment and any pertinent information references may have, personal or otherwise, and release all parties from liability for any damage that may result furnishing same the Village of Lake Delton.

This application for employment shall be considered active for a period of time not to exceed 90 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

In consideration of my employment, I agree to conform to the rules and regulations of the Village of Lake Delton and I understand that my employment and compensation can be terminated with or without cause, and with or without notice, at any time, at the option of either the Village of Lake Delton or myself. I also understand that no representative of the Village of Lake Delton other than the Village Board and/or the Administrator-Clerk-Treasurer has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing.

Signature	Date
-----------	------