

LAKE DELTON POLICE DEPARTMENT

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AUTHORIZATION FOR RELEASE OF JUVENILE RECORDS

Juvenile reports may be released only to the following persons subject to departmental policy. Documentation will be required prior to the release of information requested. A photo ID and juvenile's birth certificate are required to obtain the report, include a photocopy of each with your mailed request or present in-person at the Police Department.

My relationship to the below-named juvenile who is the subject of the records requested:

- _____ Parent (whose parental rights have not been terminated)
_____ Guardian named by the Court (provide documentation)
_____ Legal Custodian given legal custody by court order (provide documentation)
_____ Juvenile (14 years of age or older) requesting one's own report

JUVENILE INFORMATION:

Name (Last, First, Middle):	Date of Birth (MM/DD/YYYY):	Sex: _____ Male _____ Female
Address:	City / State / Zip:	

I hereby authorize the custodian of Lake Delton Police Department Juvenile Records to release **juvenile report number** _____ involving the above-specified juvenile, subject to departmental policy and approval. This authorization is applicable solely for the release of the above-specified juvenile record. By signing this authorization, I am confirming that it accurately reflects my wishes.

Signature:	Full Printed Name:	Date Signed:
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DEPARTMENT USE ONLY

Form of Identification: DL State ID Other: _____

Request Approved: _____ Initials of person releasing records: _____

Request Denied: _____ By: _____ Reason: _____

Persons denied access to juvenile records should contact the Sauk County Clerk of Courts to petition the court for access to the report/records.