

SPECIAL EVENT AND ENTERTAINMENT APPLICATION

(Outdoor Event That May Disrupt Normal Use of Airport Facilities)

Baraboo Dells Airport, Administrative Committee,
50 Wisconsin Dells Parkway South,
PO Box 87,
Lake Delton, WI 53940
(608)254-2558 or (608)254-7785 (fax)

Per the Administrative Comm: Any person operating, conducting or managing any outdoors exhibition, airshow, or entertainment where the general public is invited – shall obtain a license / permit. \$50 non-refundable fee is due at the time of application.

Name of Organization: _____

Address of Organization: _____

Contact Person @ Organization: _____ Title: _____

Name of Sponsor: _____
(person responsible for this event)

Address: _____

Telephone Numbers: (include all possible Contact numbers)

Name of Secondary Contact Person: _____

Telephone Numbers: (include all possible Contact numbers)

Name of Event:

Describe Event: (attached copy of any promotional material you will be distributing for this event)

Check Types of Activities Being Planned: (Some activities may require additional licenses)

Air Show

Craft Show

Dance

Amplified Music

Auto Show

Concessions

Flea Market

Un-amplified Music

Other:

Estimated Crowd Attendance:

Date(s) of Event: _____ Duration: (Start) _____ (Finish)

If less than full day, specify hours:

Exclusive Vending Rights Desired? (Means Event Organizer will schedule and place vendors at specific locations)	
Yes	Proposed Vendor Fees: _____
No	Number of Vendors Desired: _____
If yes, List Vendor Contact Person Name: _____	
Address: _____	Phone# _____

Highway, street name(s), intersections and specific areas that will be closed or impaired from normal use as a result of this event: (include a map)

Handicap Parking Guidelines (where applicable):

of handicap spaces proposed: _____

Insurance Requirements: Please provide required certificate of insurance at least 30 days prior to the event. Sponsor understands that permission will not be granted until the required proof of insurance wherein the Village of Lake Delton is named as additional insured is received. Required limits are contractual liability with minimum limits of \$300,000 for the injury or death of one person, \$50,000 for property damage, and \$1,000,000 coverage for the event. If the event is an Airshow with performers, coverage of \$5,000,000 is required.

